



**Thruxton**  
2.35 Miles (3.519 kms)

## Final Instructions

**22<sup>nd</sup>–23<sup>d</sup> August 2020**

### BRSCC Fun Cup and Caterham Race Weekend

This race meeting is organised by the British Racing & Sports Car Club Ltd (South Eastern Centre), governed by the General Competition Rules of Motorsport UK, incorporating the provisions of the International Sporting Code of the FIA, additional Supplementary Regulations and any written instructions the organisers issue for the event.

These final instructions should be read in conjunction with any further instructions or bulletins issued by the organisers, as well as the BRSCC Covid-19 Guidelines available at <https://brscc.co.uk/wp-content/uploads/2020/07/2.-Post-Lockdown-Guidance-competitors.pdf>.

**RACE ADMIN EMAIL: [Judith@brscc.co.uk](mailto:Judith@brscc.co.uk)**

**RACE ADMIN PHONE: 01732 795 192**

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#### 1 Permit Numbers

This event will be held under the following Motorsport UK Permit numbers

Interclub **117432** National **117433** Interclub Endurance **118232**

This event is NCAFP permitted

#### 2 Officials

Motorsport UK Steward	Mike Sones
Club Stewards	Richard Beard, Antoine Maratray
Senior Clerk of the Course	Andy Stevens
Clerks of the Course	Glynn Lee, Kelly Williams-Janes
Permanent Clerks of the Course	Andrew Rowe (Caterhams), Julian Floyd (Fun Cup)
Secretary of the Meeting	Judith Hibbins
Chief Scrutineer	Mike Mattison
Chief Medical Officer	Dr Lauren Weeks
Chief Time Keeper	Lisa Sneader
Chief Marshal	Trevor Jackson
BRSCC Covid-19 officer	Liz Goodrich
BRSCC Safeguarding Officer	Liz Goodrich

#### 3 Passes

**Your allocation of tickets (four) has been posted to you. All personnel must arrive with a valid ticket.**

#### 4 Venue Access

Make sure you follow the signs for Thruxton Circuit only. Ignore signs for Thruxton Village.

**Garages have been allocated to the Fun Cup Championship on Saturday and Milltek Civic Cup on Sunday.**

Competitors testing on Thursday can arrive at the circuit after 15:00 on Wednesday 19<sup>th</sup> August.

Competitors testing on Friday can arrive at the circuit after 15:00 on Thursday 20<sup>th</sup> August.

Competitors not booked for testing will be able to access the circuit after 15:00 on Friday 21<sup>st</sup> August.

**Please make sure the circuit is vacated by 08:00 on Monday 24<sup>th</sup> of August.**

#### **Toyo Tires Racing Saloons and Milltek Civic Cup**

Toyo Tires Racing saloons will be able to park in their allocated area of the paddock **only after 17:00 on Friday.**

Milltek Civic Cup competitors will have access to their garages on Saturday evening **after Fun Cup has vacated.**

**Competitors from the above championships arriving early or testing Friday will have to park in the holding area located behind the BMW Compact Cup area.**

Please refer to section 24 to ensure you park in the correct area.

## **5 Health & Safety**

At all times, whilst in the confines of the venue, competitors should comply with the circuit and club guidance notes printed further on in these notes. **All competitors, team members and officials must also follow Covid-19 guidance issued by the BRSCC, Motorsport UK and the Government.**

## **6 Pit & Paddock Areas**

**The race event will run with restricted paddock access** – only competitors, officials and marshals will be able to gain access to the paddock, no spectators. Only your team members who have received a ticket from your allocation will be given access. Competitors will not be allowed in spectator areas for the duration of the meeting.

Please see the Paddock Plan in Section 24. **Any competitor/team who has stationed themselves in the incorrect place in the paddock and has refused to move when asked by a BRSCC or circuit official, may be reported to the Clerk of the Course.**

Please park all private cars outside of the paddock area. This will assist in making the paddock a more spacious and pleasant working area for all competitors.

### **6.1 Engine/Noise Pollution**

**Engines must not be run before 08:30 (08:55 on Sunday) or after 18:30 on any day, or between 09:20 and 10:40 on Sunday.** Circuit Security Contractors and the paddock parking team are empowered by the organisers to strictly enforce this regulation. Any team member found in contravention of this regulation shall at the entire discretion of the circuit owners be removed from the venue and prevented from taking any further part in the event.

### **6.2 Paddock**

- (a) Waste oil should be removed from the venue or disposed of in the waste oil containers where provided.
- (b) All domestic rubbish must be placed in the bins provided; any scrap vehicle parts including tyres must be removed from the venue. Any cost incurred by the Club for removal of said items from the paddock, will be charged to the offending teams/competitors.
- (c) Under no circumstances must any paddock surface be broken in any way i.e. tent pegs/stakes etc; this includes damage caused by trailers. Fuel, oil or chemical substances must not be deposited onto any tarmac surface.
- (d) Hospitality is not permitted in the paddock/pit area without the express permission of the circuit owners. The only exception to this is hospitality for competitors and official team personnel.
- (e) Please ensure that tail lifts are either closed or fully lowered such that they cannot be hit by passing vehicles/spectators.

### **6.3 Pit Lane**

- (a) The outer lane or lanes are to be kept unobstructed to allow safe passage of cars at all times. The onus shall be on all drivers to take due care and drive at minimum speeds in the Pit Lane.
- (b) Please observe the pit lane speed limit which is 60kph (Fun Cup 40kph).
- (c) Refuelling in the pit lane is not permitted unless allowed for in the Championship/Series Regulations.
- (d) **Only one personnel per car is allowed on the pit wall.**
- (e) Children under the age of 16 years are not permitted in the pit lane area.

### **6.4 Support Vehicles**

The use of vehicles is not permitted unless towing a trailer for the purpose of transporting ancillary motor race equipment in the pit and paddock area. No competitor may use a support vehicle in the pit road at any time unless authorised by a race official. Any misuse of “support vehicles” will be brought to the attention of the Senior Officials and appropriate action may be taken.

#### **6.5 Use of Paddock Bikes, Scooters and Quad Bikes**

Scooters/quad bikes/golf buggies/pushbikes (including electric bikes) must be used with care to prevent injury. They must only be used within paddock areas and in a safe manner, not at excessive speed and never at more than 10mph or recklessly. Paddock vehicles may only be used to carry equipment and should only carry one person (the driver).

All drivers must wear suitable protective clothing and carry no passengers. If any form of trailer is attached to such a vehicle it must be properly secured in line with manufacturer's requirements or recommendations.

The use of paddock vehicles is at the risk of the owner and/or driver and it is strongly recommended that such use be covered by suitable public liability/3rd party policy.

If you have a paddock accident within the venue you are likely to be held liable for it. All competitors acknowledge that any non-race vehicle used between paddock and pit lane is not covered by PL/3rd party insurance.

BRSCC officials will be monitoring the driving standards of paddock vehicles and reserve the right to penalise individuals or teams for the unsafe handling of those vehicles.

#### **Tail Lifts**

- 6.6.** Where vehicles with tail lifts are being used at the venue, the operator must ensure that the tail lift is never left down, including in the halfway position, other than when loading/unloading is being undertaken.

### **7 Signing On For Competitors**

- 7.1 Competitors will not sign-on at the meeting having previously completed the self-declaration form, however, competitors must bring all the appropriate documentation as spot checks will be made during the race meeting.
- 7.2 Drivers are reminded that licences and medicals must be valid, bearing a recent photograph and be signed by the driver. Upgrade cards will not be signed at the event, competitors wishing to upgrade their licence should contact Motorsport UK directly and provide documentation proving their finishing position.
- 7.3 It is the responsibility of the driver to bring all the appropriate documentation at the event.

### **8 Scrutineering**

There will be no pre-event scrutineering as the completed self-declaration form covers that. Random checks will be made during the event. It is the competitor's responsibility to bring all the appropriate documents to the event.

### **9 Eligibility**

In addition to the series Eligibility Scrutineers, eligibility may be checked by a member of the Motorsport UK Technical Commission, as listed in the Motorsport UK Officials' Yearbook Appendix 5(d).

### **10 Drivers Briefings**

Drivers briefings will be done by pre-recorded videos, or by written briefing notes

### **11 Circuit Access**

Access to the circuit will be via the Assembly Area. If you enter the paddock area during your session, you may not be able to re-join via the assembly area.

### **12 Qualifying/Grids**

Qualifying will take place as per the timetable. It is the driver's responsibility to be ready at least 20 minutes before their timetabled session. Drivers should go to the assembly area 20 minutes before published times and then, when directed by the course marshal, they should proceed onto the circuit.

Double Header Races: unless championship/series regulations stipulate otherwise, grids for the second race of a double header event with only one qualifying session will be based on the finishing order of the first race. Retirements will be placed at the back of the grid in reverse order of retirement.

#### **Motul Caterham Seven 270R and Roadsport Championships (Race 2 and Race 5)**

The Motul Caterham Seven 270R and Roadsport Championships will qualify together and race on the same grid. Caterham Seven 270R cars will be placed at the front of the grid and will be released when the red lights are extinguished. Roadsport Championship cars will be released 20 seconds later when the union flag is dropped.

#### **Avon Tyres Caterham Seven UK and 310R Championships**

The Avon Tyres Caterham Seven UK and 310R Championships will qualify together and race on the same grid.

Caterham Seven UK Championship cars will then proceed to the Superpole (fastest 5 cars). Caterham Seven UK Championship cars will be placed at the front of the grid and all cars will be released together.

### 13 Race Start Procedure / Safety Car

All start procedures will be in accordance with the championship/series regulations. It is the competitor's responsibility to ensure that they are ready in good time. Under ideal conditions, the racing programme may be brought forward. Grids will be formed as per championship /series regulations and the terms of the circuit licence.

Where races are for a set time duration, the chequered flag will be shown to the race leader the first time he passes the Finish Line after the time has elapsed.

#### 13.1 Standing Start

All races will be gridded up in the Assembly Area and released on to the circuit for the green flag lap (with exception of Fun Cup). Once this lap is completed, the 5 second board will be shown and the red lights will be displayed. At some time between 2 and 7 seconds the red lights will switch off - signaling the start of the race.

All championships present will use a standing start with the exception of the Fun Cup Championship which will use a rolling start.

#### 13.2 Fun Cup Championship

Vehicles will be correctly positioned in the assembly area, then proceed as directed onto the grid where they will begin the rolling lap behind a Pace Car. The start procedure will be in accordance with Championship Regulations.

#### 13.3 Races 2, 3, 5 and 7 will have a split grid. Please see section 12.

#### 13.4 Safety Car Intervention

The Clerk of the Course will have the facility for the use of the safety car in accordance with the Championship / Series regulations. It is the driver's responsibility to make sure they are fully aware of these regulations. The Safety Car will join the circuit from the pit lane exit and will exit the circuit via the pit lane entrance.

#### 13.5 Green Flag/Formation Lap

Should there be a change in weather conditions which would necessitate an additional green flag/formation lap, then at the discretion of the Clerk of the Course, the race duration may commence once the last car starts the additional green flag/formation lap.

**In the event of circuit light failure for either start type the Union /National flag will be used to start all races.**

### 14 End of Track Session Procedure

14.1 At the end of each track session all cars must slow down after taking the chequered flag and leave the circuit via the Pit Lane Entrance.

14.2 At the end of your race, presentations will be carried out in the Paddock in accordance with championship/series regulations. Please follow instructions of race marshals etc. In the case where the presentation does not take place immediately after the race, competitors should report to the Paddock/Race Secretaries office.

### 15 Fun Cup Championship Pit Stop Procedure

Race 4 (Fun Cup) will feature a mandatory pit window.

The pit stop windows will be every 40 minutes.

Driver Sequence forms will be emailed to all Teams and must be returned by email to Julian Floyd ([funcup@julian-floyd.com](mailto:funcup@julian-floyd.com)) by 12:15 on Saturday.

Teams Briefing Notes will be emailed prior to the event and confirmation that they have been read must be sent to Julian Floyd ([funcup@julian-floyd.com](mailto:funcup@julian-floyd.com)) before qualifying.

## 16 Judicial

Breaches of driving standards will be firmly dealt with. If the Clerk of the Course wishes to view evidence from the TV production company, any competitor's personal in-car camera, and/or data logging evidence in order to assist with his enquiry into a breach of driving standards he may order that the results remain provisional and he may take judicial action at a later date. However, the use of video evidence and/or data logging evidence is at the sole discretion of the Clerk of the Course.

In accordance to post-lockdown Covid-19 guidelines, all judicial procedures undertaken will be done electronically. Penalties and decisions from the Clerk of the Course will be announced verbally, over the phone or in face-to-face meetings if the facilities permit it and then sent electronically. Competitors will be required to wear face masks and follow our guidelines when attending any interview with Clerks of the course.

**Protests and appeals must also be submitted electronically and emailed to the secretary of the meeting. The protests and appeal form is available on Motorsport UK's website (<https://www.motorsportuk.org/resource-centre/document-library/>) or on the BRSCC Event page (<https://brscc.co.uk/events/caterham-funcup-thruxton-aug-22-23/>). Fees related to protests and appeals must be paid to Motorsport UK by calling 01753 765 000.**

## 17 Stop & Go Drive Through Penalties

The Clerk of the Course reserves the right to impose a 'Stop/Go Penalty / Drive Through penalty' in accordance with Motorsport UK Regulation [Q 12.6].

## 18 Judges

Judges may be appointed as per Motorsport UK Regulation [Q 18].

## 19 Race Day Information

**All practice times, grid sheets, provisional results and official bulletins, etc. will be posted on the TSL event page and BRSCC virtual Notice Board.**

TSL: <https://www.tsl-timing.com/event/203431>

BRSCC Virtual Notice Board: [https://brscc.co.uk/newsboard\\_categories/aug-22-23-thruxton/](https://brscc.co.uk/newsboard_categories/aug-22-23-thruxton/)

## 20 Video Equipment

Video equipment must be fitted to the vehicle prior to scrutineering and the scrutineer must be advised.

## 21 Testing

Please call the circuit direct on 01264 882222 or visit <https://thruxtonracing.co.uk/>

## 22 Social Media

Please take time to read the Motorsport UK's guidelines on Social Media which can be found at <https://www.motorsportuk.org/wp-content/uploads/2019/08/Motorsport-UK-Social-Media-Policy-and-Guidance.pdf> Please refrain from making comments about fellow competitors and officials that could be interpreted as bringing your championship, the hosting circuit, the BRSCC and individual drivers and officials into disrepute.

## 23 Special Circuit Notes

### 23.1 Track Limits

Competitors should be aware that specific guidance has been issued by the Motorsport UK regarding the penalties to be applied for drivers breaching track limits. These are as follows:

- 2<sup>nd</sup> offence - warning flag
- 3<sup>rd</sup> offence - 5 second penalty
- 4<sup>th</sup> offence - 10 second penalty
- 5<sup>th</sup> offence - drive through penalty
- 6<sup>th</sup> offence – disqualification

### 23.2 Illegal Driving

All competitors are reminded that they are liable to disqualification from the meeting if any person associated with their team who is below the age at which a driving licence may be issued, is seen riding or driving a motor vehicle of any type within the paddock, or any other part of the grounds. Competition vehicles must not be used to transport personnel unless the passenger/s are within the framework of the vehicle.

**23.3 Pit Lane**

Only one person per competing car will be allowed to stand on the Pit Wall for the purpose of signalling. During the start of a race, no personnel are allowed on the Pit Wall until all the cars are clear of the grid.

**Smoking is not permitted in the pit lane**

No one is allowed to ride motor cycles or cycles in the pit road at any time when the circuit is operational. It is strictly forbidden for any vehicle to move in the wrong direction in the pit road unless directed by a marshal. The penalty could be disqualification from the meeting.

**23.4 Damage and Recovery from the Circuit**

Should oil or any other substance likely to prove a hazard be dropped from any vehicle, the relevant vehicle must stop immediately at a place of safety. Competitors are hereby notified that they may be liable for any excessive clean-up costs incurred by the circuit. BRSCC or the recovery providers cannot be held liable for any damage that is caused in the course of removal of any vehicle from the circuit.

**23.5 Parking**

There will be Strictly No Parking for competitors on the level with the Scrutineering Bay.

**23.6 Timing Modules**

All competitors will be required to fit Electronic Self Identification Modules to their cars for the purposes of accurate timing. Holders for these and detailed fitting instructions will be issued with the transponders and it will be the responsibility of the competitor to fit these in the car in the position and manner specified. The Modules must be in place and functioning correctly for all Championship/Series qualifying practice sessions and races.

**Transponders will not be available for hire on the day and must be booked in advance on <https://www.tsl-timing.com/Store#!/Single-Event-Transponder-Hire/p/211269578/category=0>**

**23.7 Food and drinks to “grab and go” will be available at the circuit restaurant and café.**



**/!\ THE BELOW AREA MUST BE KEPT CLEAR UNTIL 17:00 ON FRIDAY 21<sup>ST</sup> /!\**





SATURDAY





**SUNDAY**

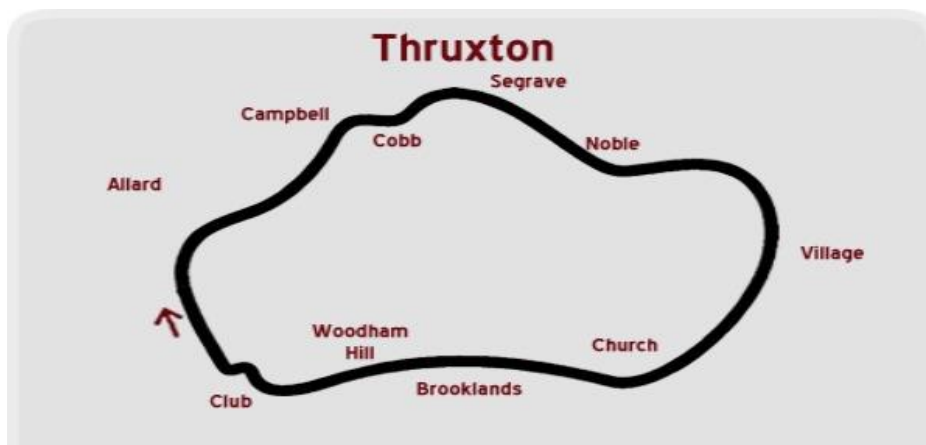


**25 Directions**

Thruxton is readily accessible from both the M3 and M4, 1.5 hours from London, 2.5 hours from Birmingham.

**Thruxton Motorsport Centre**  
Andover, Hampshire, SP11 8PN  
Tel: 01264 882 222

**26 Circuit Map**



## 27 Circuit & Club Safety Guidance Notes

**It is the sole responsibility of the Entrant/Competitor to ensure that all of the safety requirements below are enforced. The Entrant/Competitor acknowledges that the list below is not an exhaustive list and that it is their responsibility to enforce the below items and any other such safety measures they deem appropriate.**

### 1. Storage and Use of Petroleum Spirit

- 1.1 All petroleum spirit must be stored in appropriate fuel containers complying with all relevant safety standards, away from any source of ignition.
- 1.2 All containers must be indelibly marked; “Petrol - Highly Flammable.
- 1.3 All empty containers must be removed from the venue after the event.
- 1.4 Generators should be powered by diesel and used in the open air.
- 1.5 Appropriate fire extinguishers must be readily accessible near any fuel store or refuelling activity.
- 1.6 Personnel must be trained and wear appropriate fire retardant personal protective equipment (PPE), before using petrol; especially when refuelling.
- 1.7 Vehicle refuelling is to take place in the open air where possible. If refuelling inside the garages all users must adhere to the ‘Refuelling Hazard’ signage displayed, as reproduced below;
- 1.7.1 Petroleum spirit – Highly flammable
- 1.7.2 No smoking and remove all ignition sources
- 1.7.3 Switch off engine
- 1.7.4 Open all doors and shutters – Good ventilation required
- 1.7.5 Check location of your nearest fire extinguisher
- 1.7.6 Maximum 25 litres of fuel stored in this garage
- 1.8 A no smoking ban and no ignition sources in the vicinity must be enforced by the person in charge of the refuelling process.
- 1.9 A vehicle must be cooled before refuelling.
- 1.10 Drivers and passengers must be outside a vehicle during refuelling and it’s recommended all personnel stand a minimum 3 m away.
- 1.11 When refuelling is in process a second person must be nearby, ready with a fire extinguisher.
- 1.12 Your attention is drawn to The Petroleum (Consolidation) Act 1928, The Petroleum (Consolidation) Regulations 2014, the Petroleum Spirit (Motor Vehicles) Regulations 1929, The Control of Substances Hazardous to Health Regulations 2002 (and amendments) and The Regulatory Reform (Fire Safety) Order 2005, must be complied with.
- 1.13 Participants are reminded that fuel is available for sale at the venue. As such it is unnecessary for participants to carry large quantities of fuel.

### 2. Hazardous Substances

- 2.1 Some vehicle parts, for example brake and clutch linings may contain asbestos. Participants are encouraged to use non-asbestos substitutes wherever possible. Where asbestos is used, every effort should be used to prevent asbestos dust getting into the air.
- 2.2 Some vehicle parts, for example brake and clutch linings may contain asbestos. Participants are encouraged to use non-asbestos substitutes wherever possible. Where asbestos is used, every effort should be used to prevent asbestos dust getting into the air.
- 2.3 Some mineral oils may cause skin cancer. Prolonged contact should therefore be avoided wherever possible. Where contact does occur any contamination should be washed off immediately. The wearing of contaminated clothing (including overalls) should also be avoided.
- 2.4 Various other substances may cause disease or ill health even after very short exposures. Manufacturer’s guidance must always be followed. Manufacturers and suppliers of such substances are obliged to provide customers with information about the possible harmful effects of their products upon request (Safety Data Sheets).
- 2.5 Personnel must be suitably trained and wear appropriate personal protective equipment (PPE), before using any COSHH substances.
- 2.6 The requirements of the Control of Substances Hazardous to Health Regulations 2002 (COSHH) (as amended) must be complied with.

### 3. Electrical Safety

- 3.1 All portable electrical equipment must be maintained in a safe condition and hold a valid Portable Appliance Test (PAT) Certificate.
- 3.2 Cables should be flexible (not of semi rigid type used for household wiring) and covered by matting when crossing walkways or fire lanes. Neoprene covered cable will resist damage by oil.
- 3.3 All electrical equipment to be used externally should be weatherproof.

- 3.4 Only British Standard UK plugs or adaptors permitted in site sockets, no overloading of circuits, particularly in the pit garages.
- 3.5 Hand tools should preferably be of the “double insulated” or “all insulated” type, as these provide valuable protection against electric shock.
- 3.6 Electrical equipment and hand tools should not be used in areas where flammable vapours may be present, for example where fuel is being stored or refuelling is taking place.
- 3.7 The Electricity at Work Regulations 1989 must be complied with, or any deviations documented.

#### **4. Fire Precautions**

- 4.1 All teams must keep a working and serviced fire extinguisher close to hand. Fire extinguishers must be annually serviced or inspected, with the date displayed on the bottle, for checking.
- 4.2 Smoking is prohibited in all enclosed areas, including without limitation in the pit garages and in the pit lane.
- 4.3 All potential sources of ignition should be kept away from petroleum spirit and vapours. Clear no smoking signage displayed where possible.
- 4.4 Barbecues and cooking equipment are prohibited in pit areas, including garages – keep away from all fuel and combustibles.
- 4.5 Temporary structures to have; an adequate gap separating them from other structures, recommend minimum 3 meters; clearly displayed fire extinguishers next to each fire exit door and clearly visible fire exit signage above each fire door.
- 4.6 Fire lanes, roadways and hatch markings to be kept clear at all times.
- 4.7 Ensure safe access and egress is available in and around team areas, this includes the provision of adequate lighting levels for evacuation purposes.
- 4.8 Catering outlets should hold a minimum of one fire blanket and an additional appropriate fire extinguisher.
- 4.9 Fire extinguishers should not be removed from any fire points unless they are to be used on a fire.
- 4.10 Keep fuel to a minimum on site and store in safe locations away from potential ignition sources.
- 4.11 All fires must be reported immediately to an official, marshal or other member of staff, even if extinguished.
- 4.12 Personnel must be trained in the correct use of fire extinguishers.
- 4.13 The Circuit permission is required before hot works commence on site.
- 4.14 All fire notices and orders to evacuate must be complied with.
- 4.15 The requirements of the Regulatory Reform (Fire Safety) Order 2005 must be complied with.

#### **5. Working at Height**

- 5.1 Personnel are encouraged to work at ground level where at all possible.
- 5.2 Personnel working at height must be protected from falling; this includes erecting awnings and satellite dishes on top of trucks. e.g. staff must be trained using harnesses and ropes, or handrails must be in place.
- 5.3 All working at height must be well planned and supervised with safe systems of work followed.
- 5.4 Reassess working at height safe working practices during adverse weather conditions.
- 5.5 No one should work underneath those working at height.
- 5.6 Appropriate non-slip footwear and personal protective equipment to be worn.
- 5.7 Manufacturer’s guidance to be followed when using ladders, step ladders and all working at height equipment. (Domestic ladders should not be used, use a more substantial commercial ladder)
- 5.8 Domestic ladders or step ladders must not be used on site, only commercial ladders and step ladders.
- 5.9 All ladders, step ladders and any equipment must be checked for damage and removed from use where faulty.
- 5.10 The Working at Heights Regulations 2005 must be adhered to.

#### **6. Vehicle Safety**

- 6.1 A maximum 10 mph speed limit is in force on site for all vehicles, where permitted.
- 6.2 No paddock scooters or push bikes are permitted on site unless authorised by the Organising Club.
- 6.3 Public (and children) are permitted in working paddock areas, therefore drivers/riders must take extra care in these tight localised areas.
- 6.4 Venue signage must be adhered to.
- 6.5 All vehicles driven on site must be road-legal and covered by valid vehicle insurance (including when riding all mopeds, scooters and quads).
- 6.6 All personnel using vehicles on site must hold a current UK driving license (or equivalent), including scooters.
- 6.7 Helmets must be worn by those riding scooters and mopeds outside the paddock and pits. We recommend that helmets are worn at all times riding around site.
- 6.8 All vehicles must at all times, keep to the marked roads when moving around the Venue.
- 6.9 Children are not permitted to ride scooters or quads at any time, or be carried as passengers.
- 6.10 No eating/drinking or the use of mobile phones whilst riding or driving.
- 6.11 Keys must be removed from the ignition of all vehicles when parked or not in use. (Vehicles have been stolen).

- 6.12 Riders or passengers on scooters or motorbikes must not carry unsecured loads.
- 6.13 Hover-boards, electric balance boards or equivalent (non-road legal) electric scooters are prohibited from site (disabled blue badge holders may be permitted to ride electric vehicles to aid access, with the circuit permission on entrance).
- 6.14 Children are not permitted to play games in the paddocks, garages or pit areas due to the high numbers of vehicle movements in these areas at all times day and night. (No ball games, bicycles or other). Move into quieter parts of the venue for these activities, away from vehicles.
- 6.15 Children must always be supervised at all times in the Paddock and Pit areas. They are not permitted inside garages or the pit lane.
- 6.16 Vehicles must be driven or ridden as per manufacturer's instructions and with the set amount of passengers. (Eg. A 2 seat buggy must not carry more than 1 passenger with the driver – no standing on the back).
- 6.17 Breaches to this guidance may result in vehicle keys being taken and vehicles confiscated until teams leave site.

## **7. Compressed Gas Equipment**

- 7.1 Explosions from over inflation of tyres can cause injury. Tyres should therefore not be inflated to pressures above the manufacturers' recommendations.
- 7.2 All airlines should be in good condition, well maintained and be inspected regularly.
- 7.3 Always stand clear when inflating tyres and wear protective eye wear.
- 7.4 Compressed gas equipment to be used by well trained personnel only, no under 16 year olds. Any form of horseplay involving compressed air or gas is prohibited.
- 7.5 Compressed gas cylinders should be stored safely, in a well ventilated, upright positions, in accordance with the relevant working practices and legislation.
- 7.6 The requirements of the Pressure Systems Safety Regulations 2000 must be complied with on site.

## **8. Jacks and Axle Stands**

- 8.1 Vehicles should only be raised and lifted on jacks and supported by axle stands which are in good condition, well maintained and rated to lift the vehicle weight safely.
- 8.2 Jack vehicles only on level undamaged ground.
- 8.3 Use the hand brake and chocks to stop the vehicle moving.
- 8.4 Vehicle engines should not be run whilst the weight of the vehicle is supported.
- 8.5 Follow manufacturer's guidance for using and maintaining equipment. Thorough examinations and testing is required every 6 months, with regular inspections and checks when used.
- 8.6 Lifting Operations and Equipment Regulations 1998 (LOLER), and Provision and Use of Work Equipment Regulations 1998 (PUWER), must be adhered to.

## **9. General Working Practices**

- 9.1 All working areas should be kept clean and tidy and any waste should be removed regularly and placed in the containers provided.
- 9.2 All spillages should be cleaned up immediately.
- 9.3 All trailing cables, wires and hoses should not be allowed to create a trip hazard - use cable matting, or tape down safely, burying of cables is not permitted.
- 9.4 Whenever vehicle engines are being run, adequate ventilation must be ensured.
- 9.5 Pathways and roads should not be obstructed by storage boxes, vehicles or kit.
- 9.6 All site safety notices must be complied with.
- 9.7 Any person carrying out any work must ensure that they adopt safe working practices at all times, and comply with any relevant statutory provision and/or published guidance.
- 9.8 Personnel under the age of 16 are not allowed in the pits area or pit lane.

## **10. Noise**

- 10.1 Exposure to excessive noise may result in hearing loss or other complaints. These may be short term, or, after repeated exposure, permanent.
- 10.2 All personnel should avoid being exposed to excessive noise, and where this is unavoidable, they should wear earplugs or defenders to the appropriate British Standards.
- 10.3 It is recommended ear protection is worn when working in pits lanes and in pit garages, where particularly high levels of noise are recorded.
- 10.4 Where any person is at work the requirements of the Noise at Work Regulations 2005, must be complied with.

## **11. Manual Handling of Loads**



- 11.1 Lifting, carrying and propelling loads by bodily force can be a major cause of injuries. Personnel are required to train their staff in safe manual handling techniques.
- 11.2 All manual handling lifting should be well planned and safe, with the weight of loads being lifted known.
- 11.3 Where any person is at work the requirements of the Manual Handling Operations Regulations 1992 must be complied with.

## **12. Waste**

- 12.1 All waste oil must be placed in the containers marked “waste oil.”
- 12.2 Waste tyres and empty petrol/oil containers should not be left at the Venue.
- 12.3 Personnel are urged to take any other form of waste with them when they leave the Venue, or to place it in the refuse containers provided.
- 12.4 Your attention is drawn to the requirements of the Environmental Protection Act 1990.

## **13. First Aid**

- 13.1 The fully staffed medical centre is open throughout the event, primarily in case of any injuries to competitors. All competitors should bring their own first aid kits to treat very minor injuries, along with face coverings and hand sanitiser. Anyone attending the event with Covid-like symptoms must not attend the medical centre; instead they should contact the secretary of the meeting by phone, before leaving the venue and contacting their doctor or dialing NHS 111. Motorsport UK competitor guidance can be read here [www.motorsportuk.org/wp-content/uploads/2020/07/2020-07-08-covid-19-competitor-guidance-v2.pdf](http://www.motorsportuk.org/wp-content/uploads/2020/07/2020-07-08-covid-19-competitor-guidance-v2.pdf) with other Covid documentation and regulations here: [www.motorsportuk.org/restart/](http://www.motorsportuk.org/restart/).
- 13.2 To call the first aid or emergency services contact any official or member of the venue management.

## **14. Public Safety**

- 14.1 Personnel should be aware that the Paddock may be open to the public and should act in a manner so as not to put either themselves or any other person at risk from injury.
- 14.2 Personnel should exercise particular caution when the paddock is busy and during pits and track walkabouts.

## **15. Incident Reporting**

- 15.1 All accidents where any person sustains injury, or where damage to property occurs, must be reported immediately to an official or a member of the venue management.

## **16. Temporary Structures**

- 16.1 All temporary structures, including temporary garage units or hospitality units, must be constructed as per manufacturer’s instructions, adhering to safe method statements, risk assessments and safe working practices, by competent, well trained personnel only. Appropriate Public/ Employers Liability Insurance cover must be held.
- 16.2 Structural plans and weight loading calculations must be known and adhered to during build and breakdown activities.
- 16.3 Emergency procedures to be devised and staff trained on them eg. how and when to close a structure down safely in high winds.
- 16.4 Competent supervisor to sign-off the structure before it is used by members of the public or circuit staff.

## **17. No spectating at height**

- 17.1 No spectating from areas at height, e.g. tail lifts, truck roofs or any other roof (unless handrails are in place to prevent falls).
- 17.2 No spectating from any venue infrastructure, such as fencing, waste bins or generators.

## **18. Track Regulations and Governing Bodies Regulations**

- 18.1 Participants and Competitors are reminded of their obligations to comply with the requirements of the appropriate Track Regulations or Governing Body’s regulations at all times. These Guidance Notes should be read in conjunction with all relevant UK regulations.

