

## TCR UK SILVERSTONE RACE WEEKEND

This race meeting is organised by the British Racing & Sports Car Club Ltd (Midland Centre), governed by the General Competition Rules of Motorsport UK, incorporating the provisions of the International Sporting Code of the FIA, additional Supplementary Regulations and any written instructions the organisers issue for the event.

These final instructions should be read in conjunction with any further instructions or bulletins issued by the organisers.

RACE SECRETARY EMAIL: [midlands@brscc.co.uk](mailto:midlands@brscc.co.uk)

### 1. Permit Numbers

This event will be held under the following Motorsport UK permit numbers:

Interclub: 131048	Interclub Endurance: 131049	National: 131050
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This event is NCAFP permitted.

### 2. Officials

Motorsport UK Steward	Chris Hobson
Event Stewards	Trevor Parry, David Simons
Senior Clerk of the Course	Glynn Lee
Clerks of the Course	Andy Holley, Julian Floyd
Deputy Clerk of the Course	Adam Peers, Andrew Roberts, Darren Holmes
Secretary of the Meeting	Sue Crook
Chief Scrutineer	Paul Hower
Chief Medical Officer	TBC
Chief Timekeeper	Sarah Evans
Chief Marshal	Nina Fountain
BRSCC Safeguarding Officer	Esther Crook

### 3. Passes

Your e-tickets have been dispatched via email.

### 4. Venue Access

Competitors testing on Friday can arrive at the circuit after 19:00 on Thursday.

Competitors not booked for testing will be able to access the circuit after 19:00 on Friday.

### 5. Health and Safety

At all times, whilst in the confines of the venue, competitors should comply with the circuit and club guidance notes printed further in these instructions.

### 6. Pit & Paddock Areas

Please see the Paddock Plan in Section 25.

Any competitor/team who has stationed themselves in the incorrect place in the paddock and has refused to move when asked by a BRSCC or circuit official, may be reported to the Clerk of the Course.

Please park all private vehicles outside the paddock area. This will assist in making the paddock a more spacious and pleasant working area for all competitors.

#### 6.1. Engine/Noise Pollution

All competitors should note that noise testing will be carried out at this event.

If you are camping overnight at the circuit, the circuit management require that engines are not started after 17:00 on the evening prior to the race meeting nor before 08:45 on race day nor after 18:00 on race day.

Circuit Security Contractors and the paddock parking team are empowered by the organisers to strictly enforce this regulation. Any team member found in contravention of this regulation shall at the entire discretion of Silverstone Circuit be removed from the venue and prevented from taking any further part in the event.

Non-compliance with the above policy may result in a competitor/team being prohibited from practising at the relevant SCL Venue for a period of 12 months.

## **6.2. Paddock**

- 6.2.1. Waste oil should be removed from the venue or disposed of in the waste oil containers where provided.
- 6.2.2. All domestic rubbish must be placed in the bins provided; any scrap vehicle parts including tyres must be removed from the venue. Any cost incurred by the Club for removal of said items from the paddock, will be charged to the offending teams/competitors.
- 6.2.3. Under no circumstances must any paddock surface be broken in any way i.e. tent pegs/stakes etc; this includes damage caused by trailers. Fuel, oil or chemical substances must not be deposited onto any tarmac surface.
- 6.2.4. Hospitality is not permitted in the paddock/pit area without the express permission of the circuit owners. The only exception to this is hospitality for competitors and official team personnel.
- 6.2.5. The roadways within the Paddock area and Fire lane must be kept clear of all vehicles at all times.
- 6.2.6. It is prohibited to park vehicles so that they are backed up against the Pit Garage doors.
- 6.2.7. Please ensure that tail lifts are either closed or fully lowered such that they cannot be hit by passing vehicles/spectators.
- 6.2.8. Team members should not ride on the side or backs of competitor vehicles.
- 6.2.9. Unless otherwise stated by BRSCC/SCL or without prior permission, private vehicles should be parked in the designated car parks

## **6.3. Pit Lane**

- 6.3.1. The outer lane or lanes are to be kept unobstructed to allow safe passage of cars at all times. The onus shall be on all drivers to take due care and to respect pit lane speed limits. Occupants of the pit garages are reminded that during any other qualifying session or race, their race cars must be totally inside the pit garage and all ancillary equipment cleared to the inside of the garage.
- 6.3.2. Please observe the pit lane speed limit which is 60kph. Pit lane speed limit for TCR UK Championship: 48kph.
- 6.3.3. The Stop/Go penalty box is located in the pit lane in front of the Race Control building.
- 6.3.4. Refuelling in the pit lane is not permitted unless allowed for in the Championship/Series Regulations.
- 6.3.5. Children under the age of 16 years are not permitted in the pit lane unless for the purposes of a scheduled grid walk.
- 6.3.6. Children under the age of 16 years should be supervised at all times.
  - 6.3.6.1. Should a team breach 6.3.5. and/or 6.3.6. SCL accepts no liability
- 6.3.7. Vehicles located in the garages must remain in the garages during other sessions.

## **6.4. Support Vehicles**

The use of vehicles is not permitted unless towing a trailer for the purpose of transporting ancillary motor race equipment in the pit and paddock area. No competitor may use a support vehicle in the pit road at any time unless authorised by a race official. Any misuse of "support vehicles" will be brought to the attention of the Senior Officials and appropriate action may be taken.

## **6.5. Use of Paddock Bikes, Scooters and Quad Bikes**

Scooters/quad bikes/golf buggies/pushbikes (including electric bikes) must be used with care to prevent injury. They must only be used within paddock areas and in a safe manner, not at excessive speed and never at more than 5mph or recklessly. Paddock vehicles may only be used to carry equipment and should only carry one person (the driver).

Scooters and quad bikes are not permitted on any grass verges, banks or any general public viewing areas such as trade malls. They must adhere to designated vehicle routes.

Scooters and quad bikes must be in a road worthy condition and fitted with lights.

Mini Motos are not permitted on site.

All drivers must wear suitable protective clothing and hold an appropriate licence. If any form of trailer is attached to such a vehicle it must be properly secured in line with manufacturer's requirements or recommendations.

Passengers are not permitted to ride on quad bikes, unless the quad bike is specifically designed to carry passengers.

Alcohol is strictly prohibited whilst driving any vehicle at the Venue.

Riding on trailers is strictly prohibited.

The use of paddock vehicles is at the risk of the owner and/or driver and it is strongly recommended that such use be covered by suitable public liability/3rd party policy.

If you have a paddock accident within the venue you are likely to be held liable for it. All competitors acknowledge that any non-race vehicle used between paddock and pit lane is covered by PL/3rd party insurance.

BRSCC and Silverstone officials will be monitoring the driving standards of paddock vehicles and reserve the right to penalise individuals or teams for the unsafe handling of those vehicles, this includes confiscating vehicles.

## 6.6. Tail Lifts

Where vehicles with tail lifts are being used at the venue, the operator must ensure that the tail lift is never left down, including in the halfway position, other than when loading/unloading is being undertaken.

## 7. Signing on for Competitors

- 7.1. Competitors will not sign-on at the meeting having previously completed the self-declaration form online, however, competitors must bring all the appropriate documentation as spot checks will be made during the race meeting.
- 7.2. Drivers are reminded that licences and medicals must be valid, bearing a recent photograph and be signed by the driver.
- 7.3. It is the responsibility of the driver to bring all the appropriate documentation at the event.

## 8. Scrutineering

All competitors will be scrutineered in the Scrutineering Bay at the times stated in the timetable. Scrutineering will also take place on Friday afternoon between 14:00 and 18:00 in the Scrutineering Bay. TCR UK Competitors will be scrutineered in situ on Saturday only – competitors wanting to be scrutineered on Friday will need to proceed to the Scrutineering Bay. Competitors racing on Sunday only, may go to Scrutineering from Saturday afternoon.

At Scrutineering drivers must provide:

- (a) Competition Car
- (b) Crash helmet, visor or goggles, gloves, boots, overalls & FHR device (if required).
- (c) Vehicle Identification forms (if required)
- (d) MOT/road fund licence (if required)

All vehicles must be noise tested prior to their first session on the circuit. Noise testing will be done prior to a vehicle entering the Assembly Area. TCR UK competitors will be noise tested in the pit lane prior to the Free Practice Session – TCR competitors must be ready for noise testing 20 minutes before their session start. Cars having failed or who have not been noise tested will NOT be admitted to the track.

## 9. Eligibility

In addition to the series Eligibility Scrutineers, eligibility may be checked by a member of the Motorsport UK Technical Commission, as listed in the Motorsport UK Officials' Yearbook Appendix 5(d).

## 10. Drivers Briefing

Drivers' briefings will be done by written briefing notes and in-person.

MANDATORY DRIVERS' BRIEFINGS WILL TAKE PLACE AS BELOW:

### Saturday

- AIRTEC Motorsport Fiesta ST240 Championship: 08:00 in Race Control Garages
- BRSCC Fiesta Junior Championship: 08:30 in Race Control Garages
- TCR UK Championship: 08:45 in TCR UK Hospitality Centre
- Fun Cup Endurance Championship: 09:00 in Fun Cup Race Centre

### Sunday

- BRSCC SuperClassic Pre'99 Formula Ford Championship: 08:00 in Race Control Garages
- WRDA – Welsh Sports and Saloon Car Championship: 08:20 in Race Control Garages
- SW Motorsports ClubSport Trophy: 10:30 in Race Control Garages

## 11. Circuit Access

All competitors must access the circuit via the Assembly Area – excluding TCR UK Championship: cars will access the circuit from the pit lane. All vehicles must be noise tested prior to their first session on the circuit at entry to the assembly area (or in situ for TCR UK Championship). Cars having failed or who have not been noise tested will not be admitted to the track.

## 12. Qualifying/Grids

Qualifying will take place as per the timetable. It is the driver's responsibility to be ready at least 20 minutes before their timetabled session. Drivers should go to the assembly area 20 minutes before published times and then, when directed by the course marshal, they should proceed onto the circuit via the pit lane.

Double Header Races: Unless championship/series regulations stipulate otherwise grids the second race of a Double header event with only one qualifying session will be based on the finishing order of the first race. Retirements will be placed at the back of the grid in reverse order of retirement.

## 13. Race Start Procedure and Safety Car

All start procedures will be in accordance with the championship/series regulations. It is the competitor's responsibility to ensure that they are ready in good time. Under ideal conditions, the racing programme may be brought forward. Grids will be formed as per championship /series regulations and the terms of the circuit licence.

Where races are for a set time duration, the chequered flag will be shown to the race leader the first time he passes the Finish Line after the time has elapsed.

### 13.1. Race Start

#### 13.1.1. Standing Start

All races will be gridded up in the Assembly Area and released on to the circuit in qualification grid order onto the grid. Excluding TCR UK Championship who will assemble in the pit lane.

Once all drivers are stationary there will be a one-minute countdown; 30 second board and then the cars will be flagged away for the Green Flag lap. All competitors must maintain grid position on this lap as failure to do so may result in them being penalised. Once this lap is completed, the 5 second board will be shown and the red lights will be displayed. At some time between 2 and 7 seconds the red lights will switch off - signalling the start of the race.

All Championships will use standing starts except Fun Cup Endurance Championship, TCR UK Championship and Welsh Sports and Saloon Car Championship

#### 13.1.2. Rolling Start (Fun Cup Endurance Championship)

Cars will be pre-gridded in the Assembly Area and then released to the grid and will stop, when all cars are in position there will be a 1 minute and 30 second countdown prior to the display of a Green Flag to start the Pace Lap.

Towards the end of the Formation Lap(s) the Lead Car will leave the circuit after extinguishing its roof lights indicating a start is imminent. The grid will continue at a similar speed on the approach to the start line. At the start of the race all cars should keep in formation and must not overtake until they have crossed the start line after the red start light(s) are extinguished.

In the event of any starting lights failure, the Starter will revert to the use of the National flag.

#### 13.1.3. TCR UK Championship Start

The minimum countdown procedures/audible warning sequence shall be:

- Audible warning and 3-minute board shown at Start Line
- Audible warning and 2-minute board shown at Start Line.
- Audible warning and 1-minute board shown at Start Line. Clear the Grid/Grid Closed/Start engines.
- All work on cars must be complete by this time. Any car being worked on after the showing of the 1-minute board may result in the competitor being given a 10 second penalty.
- Audible warning and 30-second board shown on Start Line.
- Start of Green Flag Lap
- Following the Green Flag Lap, a five-second board will be used to indicate that the grid is complete.
- The red lights will be switched on five seconds after the board is withdrawn
- The race will start when the red lights go out.

In the event of any starting lights failure, the Starter will revert to the use of the National flag.

#### 13.1.4. Rolling Start (Welsh Sports and Saloon Car Championship)

All cars will form up in grid order on the start line at the start of the Green Flag lap.

Towards the end of the Rolling Lap, the grid will be slowed to an appropriate speed by the Pace Car. The pace Car will then drive into the pit lane and maintenance of the grid's speed on the approach to the start line will become the responsibility of the driver in pole position. All cars will start racing when the red start lights are turned off.



Any cars not able to take the Green Flag lap or driven into the pits under the Green Flag shall be held in the pit lane. They may then start the race after the last car to take the start from the grid has passed the start line or pit lane exit, whichever is the later.

Any drivers unable to start the Green Flag lap or start are required to indicate their situation by raising a hand in the air. Any drivers unable to maintain grid positions on the Green Flag lap to the extent that other cars are ahead of them may complete the Green Flag lap but they MUST remain at the rear of the last row of the grid but ahead of any cars to be started with a time delay.

Weaving to warm-up tyres using more than 50% of the track width, or falling back in order to undertake practice starts is prohibited.

### 13.2. Safety Car Intervention

The Clerk of the Course will have the facility for the use of the safety car in accordance with the Championship / Series regulations. It is the driver's responsibility to make sure they are fully aware of these regulations. The Safety Car will join the circuit from the pit lane.

### 13.3. Green Flag/Formation Lap

Should there be a change in weather conditions which would necessitate an additional green flag/formation lap, then at the discretion of the Clerk of the Course, the race duration may commence once the last car starts the additional green flag/formation lap.

In the event of circuit light failure for either start type the National flag will be used to start all races.

## 14. Drivers signalling marshals

If you are involved in an incident you MUST indicate to the marshals if you are OK by signalling with a thumbs-up at the front of your vehicle. If you can safely exit your vehicle, do so and then stand in a suitable/safe location.

## 15. Flags/Light Panels/Signalling

Signalling lights/light panels exist at strategic parts of the circuit, to supplement flag signals. These signalling lights/light panels will carry the same authority and jurisdiction as flag signals. Therefore, breaches of signals given by Light Signals or Light Panels will be treated in the same way as breaches of flag signals and hence dealt with in accordance with the NCR's, notably C.1.1.6., G.5.3.2., Q.12.24.3. and Q.12.24.5.

## 16. End of Track Session Procedure

- 16.1. At the end of each track session be it qualifying or the actual race, all vehicles must slow down after taking the chequered flag and leave the circuit via the pit lane entry returning to Parc Fermé as required.
- 16.2. At the end of your race, presentations will take place in the Paddock in accordance with championship/series regulations. Please follow instructions of race marshals etc.

## 17. Judicials

Breaches of driving standards will be firmly dealt with. If the Clerk of the Course wishes to view footage from the TV production company, any competitor's personal in-car camera, and/or data logging evidence in order to assist with his enquiry into a breach of driving standards he may order that the results remain provisional and he may take judicial action at a later date. However, the use of video and/or data logging evidence is at the sole discretion of the Clerk of the Course.

Protests and appeals must be submitted electronically and emailed to the secretary of the meeting. The protests and appeal form is available on Motorsport UK's website (<https://www.motorsportuk.org/resource-centre/document-library/>) or on the BRSCC Event page (<https://brscc.co.uk/wp-content/uploads/2023/02/2022-09-13-motorsport-uk-protest-and-appeal-form.pdf>). Fees related to protests and appeals must be paid to Motorsport UK by calling 01753 765 000.

## 18. Stop & Go Drive Through Penalties

The Clerk of the Course reserves the right to impose a 'Stop/Go Penalty / Drive Through penalty' in accordance with Motorsport UK Regulation [Q 12.6].

## 19. Judges

Judges may be appointed as per Motorsport UK Regulation [Q 18].

## 20. Race Day Information

All practice times, grid sheets, provisional results and official bulletins, etc. will be posted on the TSL event page and BRSCC virtual Notice Board.

TSL: <https://www.tsl-timing.com/event/233330>

BRSCC Virtual Notice Board: <https://noticeboard.brscc.co.uk/>

## 21. Video Equipment

Video equipment must be fitted to the vehicle prior to scrutineering and the scrutineer must be advised.

## 22. Testing

Please visit the Silverstone website for more information: <https://www.silverstone.co.uk/track-days/testing>

## 23. Social Media

Please take time to read the Motorsport UK's guidelines on Social Media which can be found at: <https://brscc.co.uk/wp-content/uploads/2023/02/2021-03-17-Motorsport-UK-Social-Media-Policy.pdf>

Please refrain from making comments about fellow competitors and officials that could be interpreted as bringing your championship, the hosting circuit, the BRSCC and individual drivers and officials into disrepute.

## 24. Special Circuit Notes

### 24.1. Paddock

The roadways within the Paddock Area and the Fire Lane immediately behind the Pit garages must be kept clear of all vehicles at all times. It is prohibited to park vehicles so that they are backed up against the Pit Garage doors.

A 20 mph speed limit is in force in all areas of the Venue, except the Paddock where a 5 mph speed limit is in force. Scooters are permitted on the venue, where the rider holds the appropriate licence and helmets must be worn. Mini Moto's are NOT permitted on site. Passengers are not permitted to ride on quads, unless the quad bike is specifically designed to carry passengers. Scooters and quad bikes are not permitted on any grass verges, banks, or any general public areas such as trade malls, and they must adhere to designated vehicle routes.

Scooters and quad bikes must be in a road worthy condition and fitted with lights. No one without a valid driving licence is permitted to drive a scooter or quad bike. Alcohol is strictly prohibited whilst driving any vehicle at the Venue. Riding on trailers is strictly prohibited. Tail lifts must be left either up or down. Anyone found in breach of any of these terms will have their vehicle confiscated.

The use of Copse runway, car parks and roadways inside the Venue are not to be used as practice areas.

### 24.2. Track Limits

Competitors should be aware that specific guidance has been issued by the Motorsport UK regarding the penalties applied for drivers breaching track limits. These are as follows:

- 2nd offence - warning flag
- 3rd offence - 5 second penalty
- 4th offence - 10 second penalty
- 5th offence - drive through penalty
- 6th offence – disqualification

### 24.3. Illegal Driving

All competitors are reminded that they are liable to disqualification from the meeting if any person associated with their team who is below the age at which a driving licence may be issued, is seen riding, or driving a motor vehicle of any type within the paddock, or any other part of the grounds. Competition vehicles must not be used to transport personnel unless the passenger/s are within the framework of the vehicle.

### 24.4. Pit Lane

- 24.4.1. Only two people per competing car will be allowed to stand on the Pit Wall for the purpose of signalling. During the start of a race, no personnel are allowed on the Pit Wall until all the cars have entered Copse on the first lap.
- 24.4.2. Smoking is not permitted in the pit lane.
- 24.4.3. No one is allowed to ride motorcycles or cycles in the pit road at any time when the circuit is operational. It is strictly forbidden for any vehicle to move in the wrong direction in the pit road unless directed by a marshal. The penalty could be disqualification from the meeting.
- 24.4.4. Personnel are reminded to remove any tape used in the pit lane
- 24.4.5. Personnel must not drill on/in the pit wall without prior consent of SCL

**24.5. Start/Finish Straight**

Drivers who deliberately take to the grass verges between the starting grid and Copse Corner in order to gain an advantage, will be penalised.

**24.6. Damage and Recovery from the Circuit**

Should oil or any other substance likely to prove a hazard be dropped from any vehicle, the relevant vehicle must stop immediately at a place of safety. Competitors are hereby notified that they may be liable for any excessive clean-up costs incurred by SCL. SCL/BRSCC or the recovery providers cannot be held liable for any damage that is caused during the removal of any vehicle from the circuit.

**24.7. Placement of Advertising and Signage**

Teams and competitors may use the A3 clip frame information boards provided (where applicable). Otherwise, placards, banners, advertisements, stickers, decals or leaflets must not be attached, erected, installed or placed anywhere around the SCL venue, including without limitation on any windows, fascias, hospitality suites or doors without SCL's express written permission. Any cost incurred by SCL to rectify or repair any damage caused by any breach of this provision shall be immediately reimbursed by the Team or Competitor on demand.

**24.8. Merchandising**

All merchandising rights on the venue belong to Silverstone Circuits Limited. Any competitor found to be selling merchandise without Silverstone Circuits Limited's prior written authorisation will be liable to immediate payment of the relevant sales site fees before being allowed to practice or race.

**24.9. Parking**

- No private motor vehicles shall be brought into the Venue unless they are necessary for the conveyance of materials to the work site. Dependent on the Event, a vehicle pass may be required. Please check with your Organiser to ensure you have the correct pass.
- Contractor's vehicles must be properly roadworthy, insured, carry appropriate documentation, and be driven by competent persons.
- Unless otherwise authorised to stay on site, cars and vans must be returned to the designated car parks after delivery of equipment. If permitted to remain on site, vehicles must only be parked in positions approved by SCL's event's team. Under no circumstances are contractors, Teams or Organiser's private vehicles allowed on to the Track unless approved by SCL.
  - SCL reserves the right to search any person or vehicle that comes on to or leaves the Venue at any time, CCTV and APNR camera technology is used at the Venue.

**24.10. Timing Modules**

All competitors will be required to fit Electronic Self Identification Modules to their cars for the purposes of accurate timing. Holders for these and detailed fitting instructions will be issued with the transponders and it will be the responsibility of the competitor to fit these in the car in the position and manner specified. The Modules must be in place and functioning correctly for all Championship/Series qualifying practice sessions and races.

**24.11. Filming and Photography****24.11.1. Permitted Filming/Photography**

Other than the taking of still photographs for personal, non-commercial, and non-promotional use by Teams, Competitors or their guests, the production and/or reproduction of any audio and visual coverage at any SCL venue is not permitted without prior consent. SCL may charge a fee for the production for such coverage. Following requests to produce coverage, an SCL authorisation form will need to be completed in advance of the event. Where SCL provides consent, any and all on-board video equipment carried in or on any vehicle must be safely and securely installed; a club representative must inspect such equipment before the vehicle takes part in any on-circuit activity.

**24.11.2. Drones**

Drones are not permitted on site without SCL written authorisation, following confirmation of CAA requirements, Insurance and Risk Assessments by the Pilot.

**24.12. Media Accreditation and Control of Photographers**

All journalists, photographers and/or cameramen must complete an SCL Media Accreditation Applications Form supplied by the relevant SCL venues Marketing and PR Department, accompanied by the relevant supporting documentation. Only accredited photographers wearing an identifiable tabard issued to them by SCL are entitled to enter otherwise restricted areas of the SCL venues and must only access restricted areas using official access gates. They must not place themselves in areas of excessive risk, stay behind barriers and do not cross the circuit at any point unless authorised to do so by Club or SCL officials.

#### **24.13. Children**

The paddock during testing and meetings is deemed to be a 'workplace' and can be very hazardous, therefore, we must insist that children under the age of 16 must be accompanied and under the direct supervision of an adult at all times. Children are not allowed to ride cycles on site without direct supervision of an adult and they must wear cycle helmets.

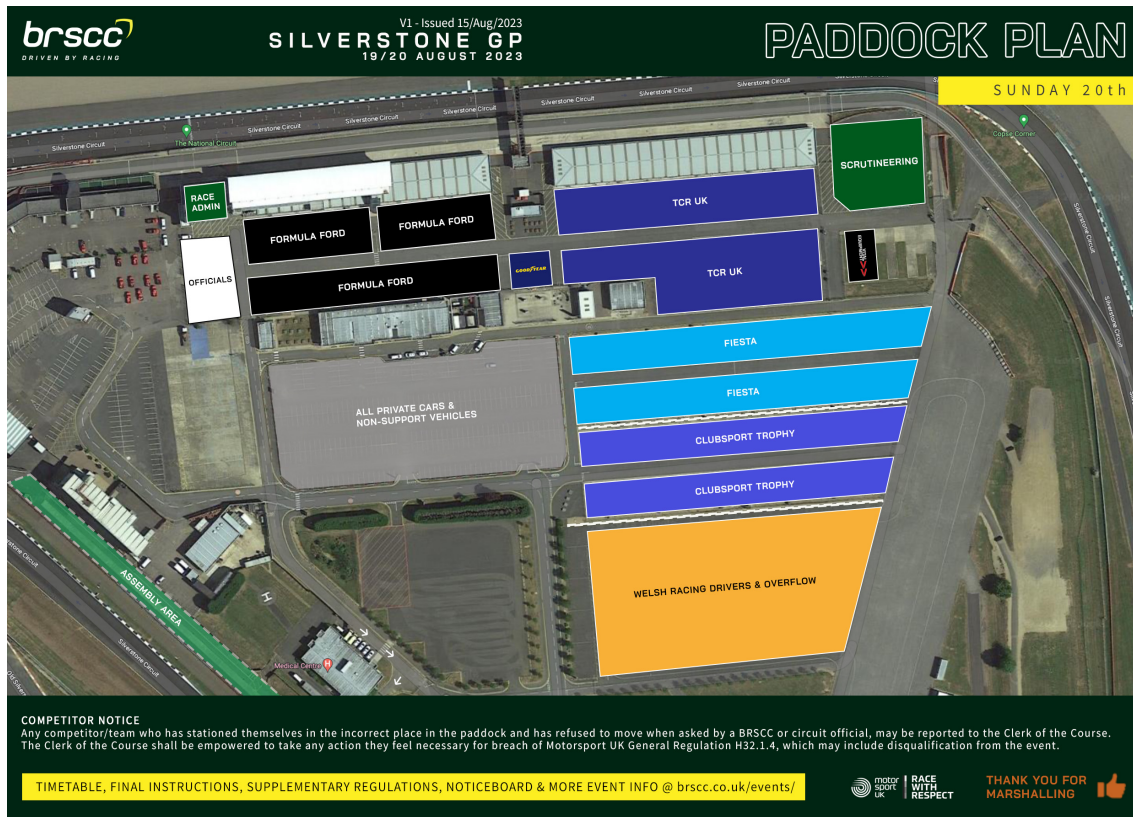
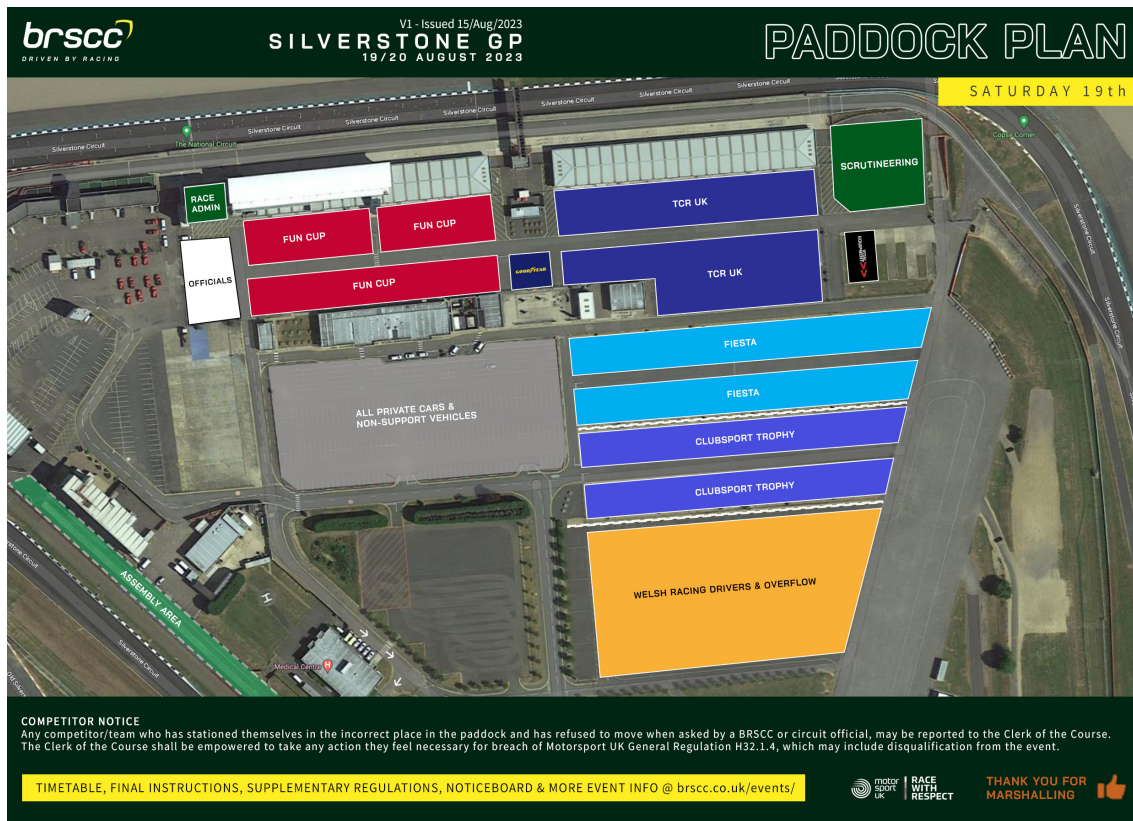
#### **24.14. Catering**

Food and drinks will be available in the paddock café, circuit restaurant and food outlets.

#### **24.15. Fuel Station**

The circuit fuel station will be open throughout the event.

## 25. Paddock Plan





## 26. Venue and Circuit Map



## 27. Circuit & Club Safety Guidance Notes

**It is the sole responsibility of the Entrant/Competitor to ensure that all the safety requirements below are enforced. The Entrant/Competitor acknowledges that the list below is not an exhaustive list and that it is their responsibility to enforce the below items and any other such safety measures they deem appropriate.**

SCL adheres to the Health and Safety at Work Act 1974 and its supporting legislation, regulations and guidance and we expect the same high standards and best practice from those coming to our Venues.

All teams and contractors must appoint a designated responsible person to oversee the safety of activities carried out on site. This name and contact mobile number should be known by the whole team and passed on to an SCL representative on request.

### 27.1. Storage & Use of Petroleum Spirit

- 27.1.1. All petroleum spirit must be stored in appropriate fuel containers complying with all relevant safety standards, away from any source of ignition.
- 27.1.2. All containers must be indelibly marked; "Petrol - Highly Flammable".
- 27.1.3. All empty containers must be removed from the venue after the event.
- 27.1.4. Appropriate fire extinguishers must be readily accessible near any fuel store or refuelling activity
- 27.1.5. Personnel must be trained and wear appropriate fire retardant personal protection equipment (PPE), before using petrol; especially when refuelling
- 27.1.6. Vehicle refuelling is to take place in the open air where possible.

- 27.2. Generators should be powered by diesel and used in the open air.
- 27.3. A no smoking ban and no ignition sources in the vicinity must be enforced by the person in charge of the refuelling process
- 27.4. A car must be cooled before refuelling.
- 27.5. Drivers and passengers must be outside a vehicle during refuelling and it's recommended all personnel stand a minimum 3m away
- 27.6. When refuelling is in process a second person must be nearby, ready with a fire extinguisher
- 27.7. Your attention is drawn to The Petroleum (Consolidation) Act 1928, The Petroleum (Consolidation) Regulations 2014, the Petroleum Spirit (Motor Vehicles) Regulations 1929, The Control of Substances Hazardous to Health Regulations 2002 (and amendments) and The Regulatory Reform (Fire Safety) Order 2005, must be complied with.
- 27.8. Participants are reminded that fuel is available for sale at the venue. As such it is unnecessary for participants to carry large quantities of fuel.

## 28. Hazardous Substances

- 28.1. Some vehicle parts, for example brake and clutch linings may contain asbestos. Participants are encouraged to use non-asbestos substitutes wherever possible. Where asbestos is used, every effort should be used to prevent asbestos dust getting into the air.
- 28.2. Some vehicle parts, for example brake and clutch linings may contain asbestos. Participants are encouraged to use non-asbestos substitutes wherever possible. Where asbestos is used, every effort should be used to prevent asbestos dust getting into the air.
- 28.3. Some mineral oils may cause skin cancer. Prolonged contact should therefore be avoided wherever possible. Where contact does occur any contamination should be washed off immediately. The wearing of contaminated clothing (including overalls) should also be avoided.
- 28.4. Various other substances may cause disease or ill health even after very short exposures. Manufacturer's guidance must always be followed. Manufacturers and suppliers of such substances are obliged to provide customers with information about the possible harmful effects of their products upon request (Safety Data Sheets).
- 28.5. Personnel must be suitably trained and wear appropriate personal protective equipment (PPE), before using any COSHH substances.
- 28.6. The requirements of the Control of Substances Hazardous to Health Regulations 2002 (COSHH) (as amended) must be complied with.

## 29. Electrical Safety

- 29.1. All portable electrical equipment must be maintained in a safe condition and hold a valid Portable Appliance Test (PAT) Certificate.
- 29.2. Cables should be flexible (not of semi rigid type used for household wiring) and covered by matting when crossing walkways or fire lanes. Neoprene covered cable will resist damage by oil.
- 29.3. All electrical equipment to be used externally should be weatherproof.
- 29.4. Only British Standard UK plugs or adaptors permitted in site sockets, no overloading of circuits.
- 29.5. Hand tools should preferably be of the "double insulated" or "all insulated" type, as these provide valuable protection against electric shock.
- 29.6. Electrical equipment and hand tools should not be used in areas where flammable vapours may be present, for example where fuel is being stored or refuelling is taking place.
- 29.7. All electrical equipment must be unplugged when not in use.
- 29.8. The Electricity at Work Regulations 1989 must be complied with, or any deviations documented.

## 30. Fire Precautions

- 30.1. All teams must keep a working and serviced fire extinguisher close to hand. Fire extinguishers must be annually serviced or inspected, with the date displayed on the bottle, for checking.
- 30.2. Smoking is prohibited in all enclosed areas, including without limitation in the pit lane. Smoking is also prohibited in all SCL vehicles.
- 30.3. All potential sources of ignition should be kept away from petroleum spirit and vapours. Clear no smoking signage displayed where possible.
- 30.4. Barbecues and cooking equipment are prohibited in pit areas – keep away from all fuel and combustibles.
- 30.5. Space heaters must not be left unattended at any time and must be switched off overnight or when not in use.
- 30.6. Temporary structures to have; an adequate gap separating them from other structures, recommend minimum 3 meters; clearly displayed fire extinguishers next to each fire exit door and clearly visible fire exit signage above each fire door.
- 30.7. Fire lanes, roadways and hatch markings to be kept clear at all times.
- 30.8. Ensure safe access and egress is available in and around team areas, this includes the provision of adequate lighting levels for evacuation purposes.
- 30.9. Catering outlets should hold a minimum of one fire blanket and an additional appropriate fire extinguisher.
- 30.10. Fire extinguishers should not be removed from any fire points unless they are to be used on a fire.
- 30.11. Keep fuel to a minimum on site and store in safe locations away from potential ignition sources.
- 30.12. All fires must be reported immediately to an official, marshal or other member of staff, even if extinguished.
- 30.13. Personnel must be trained in the correct use of fire extinguishers.
- 30.14. SCL permission is required before hot works commence on site.
- 30.15. All fire notices and orders to evacuate must be complied with.
- 30.16. The requirements of the Regulatory Reform (Fire Safety) Order 2005 must be complied with.

## 31. Working at Height

- 31.1. Personnel are encouraged to work at ground level where at all possible.
- 31.2. Personnel working at height must be protected from falling; this includes erecting awnings and satellite dishes on top of trucks. e.g. staff must be trained using harnesses and ropes, or handrails and tethers must be in place.
- 31.3. All working at height must be well planned and supervised with safe systems of work followed.
- 31.4. Reassess working at height safe working practices during adverse weather conditions.
- 31.5. No one should work underneath those working at height.
- 31.6. Appropriate non-slip footwear and personal protective equipment should be worn.
- 31.7. Manufacturer's guidance to be followed when using ladders, step ladders and all working at height equipment. (Domestic ladders should not be used, use a more substantial commercial ladder)
- 31.8. Domestic ladders or step ladders must not be used on site, only commercial ladders and step ladders.
- 31.9. All ladders, step ladders and any equipment must be checked for damage and removed from use where faulty.
- 31.10. The Working at Heights Regulations 2005 must be adhered to.

## 32. Vehicle Safety

- 32.1. A maximum 20 mph speed limit is in force in all areas of the Venue apart from the Paddock, Entertainment & Retail areas where it is 5pmh.



- 32.2. No paddock scooters or push bikes are permitted on site unless authorised by the Organising Club.
- 32.3. Public (and children) are permitted in working paddock areas, therefore drivers/riders must take extra care in these tight localised areas.
- 32.4. Venue signage must be adhered to.
- 32.5. All vehicles driven on site must be road-legal and covered by valid vehicle insurance (including when riding all mopeds, scooters, and quads).
- 32.6. All personnel using vehicles on site must hold a current UK driving license (or equivalent), including scooters.
- 32.7. Helmets must be worn by those riding scooters and mopeds outside the paddock and pits. It is SCLs recommendation that helmets are worn at all times riding around site.
- 32.8. All vehicles must at all times, keep to the marked roads when moving around the Venue.
- 32.9. Children are not permitted to ride scooters or quads at any time or be carried as passengers.
- 32.10. No eating/drinking or the use of mobile phones whilst riding or driving.
- 32.11. Keys must be removed from the ignition of all vehicles when parked or not in use. (Vehicles have been stolen).
- 32.12. Riders or passengers on scooters or motorbikes must not carry unsecured loads.
- 32.13. Hover-boards, electric balance boards or equivalent (non-road legal) electric scooters are prohibited from site (disabled blue badge holders may be permitted to ride electric vehicles to aid access, with SCL permission on entrance).
- 32.14. Children are not permitted to play games in the paddocks, or pit areas due to the high numbers of vehicle movements in these areas during the day or night. (No ball games, bicycles or other). Move into quieter parts of the venue for these activities, away from vehicles.
- 32.15. Children must always be supervised at all times in the Paddock and Pit areas. They are not permitted in the pit lane.
- 32.16. Vehicles must be driven or ridden as per manufacturer's instructions and with the set amount of passengers. (E.g., A 2 seat buggy must not carry more than 1 passenger with the driver – no standing on the back).
- 32.17. Breaches to this guidance may result in vehicle keys being taken and vehicles confiscated until teams leave site.
- 32.18. SCL reserve the right to search any person or vehicle that comes on to or leaves the venue at any time. CCTV and ANPR camera technology is used at the Venue.

### 33. Compressed Gas Equipment

- 33.1. Explosions from over inflation of tyres can cause injury. Tyres should therefore not be inflated to pressures above the manufacturers' recommendations.
- 33.2. All airlines should be in good condition, well maintained and be inspected regularly.
- 33.3. Always stand clear when inflating tyres and wear protective eye wear.
- 33.4. Compressed gas equipment to be used by well trained personnel only, no under 16 year olds. Any form of horseplay involving compressed air or gas is prohibited.
- 33.5. Compressed gas cylinders should be stored safely, in a well ventilated, upright positions, in accordance with the relevant working practices and legislation.
- 33.6. The requirements of the Pressure Systems Safety Regulations 2000 must be complied with on site.

### 34. Jacks and Axle Stands

- 34.1. Vehicles should only be raised and lifted on jacks and supported by axle stands which are in good condition, well maintained and rated to lift the vehicle weight safely.
- 34.2. Jack vehicles only on level undamaged ground.
- 34.3. Use the hand brake and chocks to stop the vehicle moving.
- 34.4. Vehicle engines should not be run whilst the weight of the vehicle is supported.
- 34.5. Follow manufacturer's guidance for using and maintaining equipment. Thorough examinations and testing are required every 6 months, with regular inspections and checks when used.
- 34.6. Lifting Operations and Equipment Regulations 1998 (LOLER), and Provision and Use of Work Equipment Regulations 1998 (PUWER), must be adhered to.

### 35. General Working Practices

- 35.1. All working areas should be kept clean and tidy and any waste should be removed regularly and placed in the containers provided.
- 35.2. All spillages should be cleaned up immediately.
- 35.3. All trailing cables, wires and hoses should not be allowed to create a trip hazard - use cable matting, or tape down safely, burying of cables is not permitted.
- 35.4. Whenever vehicle engines are being run, adequate ventilation must be ensured.
- 35.5. Pathways and roads should not be obstructed by storage boxes, vehicles or kit.
- 35.6. All site safety notices must be complied with.
- 35.7. Any person carrying out any work must ensure that they adopt safe working practices at all times and comply with any relevant statutory provision and/or published guidance.
- 35.8. Personnel under the age of 16 are not allowed in the pit lane.
- 35.9. High-vis clothing should be worn at all times during build and break down

### 36. Noise

- 36.1. Exposure to excessive noise may result in hearing loss or other complaints. These may be short term, or, after repeated exposure, permanent.
- 36.2. All personnel should avoid being exposed to excessive noise, and where this is unavoidable, they should wear earplugs or defenders to the appropriate British Standards.

- 36.3. It is recommended ear protection is worn when working in pits lanes, where particularly high levels of noise are recorded.  
36.4. Where any person is at work the requirements of the Noise at Work Regulations 2005, must be complied with.

### **37. Manual Handling of Loads**

- 37.1. Lifting, carrying, and propelling loads by bodily force can be a major cause of injuries. Personnel are required to train their staff in safe manual handling techniques.  
37.2. All manual handling lifting should be well planned and safe, with the weight of loads being lifted known.  
37.3. Where any person is at work the requirements of the Manual Handling Operations Regulations 1992 must be complied with.

### **38. Waste**

- 38.1. Access to waste bins/containers must not be blocked.  
38.2. Waste water must be disposed of in the appropriate waste water points. Do not put waste water pipes in storm drains  
38.3. All waste oil must be placed in the containers marked "Waste Oil."  
38.4. Waste tyres and empty petrol/oil containers should not be left at the Venue.  
38.5. Caravan waste contained within a cassette can be disposed of in the nominated waste point which is in Bay 51 of the Support Paddock adjacent to the Heritage Paddock. In the International Paddock, the waste point is to the right of Garage 41, just outside the Paddock. Under no circumstances must the public toilets be used.  
38.6. Only one truck wash is permitted upon arrival to at the Venue. Anyone caught washing their truck more than once may be subject to a £100 fine.  
38.7. Personnel are urged to take any other form of waste with them when they leave the Venue, or to place it in the refuse containers provided.  
38.8. Your attention is drawn to the requirements of the Environmental Protection Act 1990.

### **39. First Aid**

- 39.1. Any person sustaining an injury or feeling unwell should seek treatment from the onsite emergency services.  
39.2. To call the first aid or emergency services contact any official or member of the venue management.  
39.3. Teams are advised to bring their own First Aid kits.

### **40. Public Safety**

- 40.1. Personnel should be aware that the Paddock may be open to the public and should act in a manner so as not to put either themselves or any other person at risk from injury.  
40.2. Personnel should exercise particular caution when the paddock is busy and during pits and track walkabouts.

### **41. Incident Reporting**

All accidents where any person sustains injury, or could have potentially sustained an injury i.e. a 'Near Miss' or where damage to property or a security breach occurs must be reported immediately to an official or a member of SCL Venue Management. Any serious incidents – including those on track – must be reported to the SCL Duty Manager ASAP and the form included within this Agreement must be completed. It is the responsibility of the Organiser where applicable to report all accidents and incidents under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR) to ensure that any incidents and/or accidents are reported to the regulatory authority.

### **42. Temporary Structures**

- 42.1. All temporary structures, including temporary garage units or hospitality units, must be constructed as per manufacturer's instructions, adhering to safe method statements, risk assessments and safe working practices, by competent, well trained personnel only. Appropriate Public/Employers Liability Insurance cover must be held.  
42.2. Structural plans and weight loading calculations must be known and adhered to during build and breakdown activities.  
42.3. Emergency procedures to be devised and staff trained on them e.g. how and when to close a structure down safely in high winds.  
42.4. Competent supervisor to sign-off the structure before it is used by members of the public or SCL staff.

### **43. No Spectating at Height**

- 43.1. No spectating from areas at height, e.g. tail lifts, truck roofs or any other roof (unless handrails are in place to prevent falls).  
43.2. No spectating from any venue infrastructure, such as fencing, waste bins or generators.

### **44. Track Regulations and Governing Bodies Regulations**

Participants and Competitors are reminded of their obligations to always comply with the requirements of the appropriate Track Regulations or Governing Body's regulations. These Guidance Notes should be read in conjunction with all relevant UK regulations.

### **45. Health and Safety – Risk Assessment & Safety Guidance Notes Compliance**

The below guidance notes set out the minimum standard expected from the Organiser, Contractors, Teams and Participants.

## **Silverstone emergency contact details**

### In the Event of Medical Emergency

- Inform Medical Centre Reception 01327 320311
- Outside of hours please call 999.

For hours that are covered at Silverstone please check with your Organiser.

### In the Event of Fire

- Sound the Alarm
- Inform Race Control immediately they will call fire brigade if required during Track operational hours.
- Tackle the fire if safe to do so
- Shut down any equipment or machinery
- It is inadvisable for untrained personnel to attempt to extinguish a fire involving LPG or electrical vehicles.
- Heritage Race Control 01327 320 237
- Outside of hours call 999

If you call 999 please contact Venue Control (01327 320308) to ensure access is granted to the Venue, please advise what the incident is and the locations. It is the sole responsibility of the Organiser, all Teams and Participants to ensure that all of the below safety requirements are enforced. All parties acknowledge that the below list is not exhaustive that it is their responsibility to enforce the below items and any other such safety measures they deem appropriate.



**RACE  
WITH  
RESPECT**

## Encouraging a positive environment, on and off the track

A socially-minded standard of behaviour is expected from everyone within the motorsport community.

By participating in a Motorsport UK event, in any capacity, you are agreeing to follow the values of the governing body's Respect Code:

- **RESPECT**
- **INTEGRITY**
- **FAIR PLAY**
- **SELF-CONTROL**
- **GOOD MANNERS**

[motorsportuk.org/racewithrespect](https://motorsportuk.org/racewithrespect)  
#RaceWithRespect





## RACE WITH RESPECT

I pledge to **#RaceWithRespect** and:

- Contribute to a welcoming and friendly environment that ensures the safety and welfare of all participants
- Always behave with integrity and uphold fairness in the sport; play your part in keeping the sport safe through your actions
- Treat everyone with respect, regardless of their gender, ethnic or social background, language, religious or other beliefs, disability, sexual identity or other status
- Recognise that we all represent the sport and therefore have a duty to be polite and respectful to all staff, officials, fellow competitors, volunteers, as well as fans and supporters
- Respect the rules, regulations and authority of the officials and Motorsport UK

I understand that breaching these obligations may result in disciplinary action.

[motorsportuk.org/racewithrespect](https://motorsportuk.org/racewithrespect)

[#RaceWithRespect](https://twitter.com/RaceWithRespect)

